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# Project Manager

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## Main mission:

Acting as the project manager to make sure that Wecan technology roadmap is delivered in a timely and efficient way. Supporting CTO in coordinating IT developments with external development partners in Switzerland and abroad. Digitizing operational processes related to Wecan Group operations to make its product suite (especially Wecan Comply) as scalable as possible. Making the most of advanced technologies (AI, ML, ZK, etc.) to do so.

## Tasks:

### Project management mandate:

- Coordinate technology roadmap review sessions (under leadership of CTO) with the aim of 1) deriving technology requirements from agreed-on product roadmap (or in context of tech simplification initiatives), 2) developing a clear architectural vision, 3) deciding on allocation of work to external development partners
- Manage related technology projects and backlog according to agile methodologies
- Make sure all functional testing is performed accordingly & ensure quality of new features before release in production
- Develop and document functional requirements to guide development and ensure user needs are met
- Build and monitor KPIs

### Operational efficiency mandate:

- Systematically map all Wecan Comply internal processes that can be further improved with the objective of eliminating manual interventions as much as possible.
- Suggest approaches to automate those processes using modern technologies (especially AI) and make sure they're implemented in a timely, efficiently and in a cost conscious way
- Drastically simplify Wecan Comply user experience to minimize need for client support and maximize self-service (also working with sales team to obtain client feedback)

- Turn Wecan Comply into a scalable product ready to be used on a daily basis by thousands of clients
- Build and monitor KPIs

Participate in customer support and activation (manage the configuration of our applications for new clients).

## Information Security Roles & Responsibilities:

- Acknowledge and apply the rules of the "People Internal Security Policy" and "Staff Regulation"
- Contribute to the development, implementation and maintenance of the company's ISMS processes in coordination with the CISO

## Skills:

- Interested in RegTech and knowledge of new technologies (Blockchain, AI, etc.)
- Ability to innovate and constantly find new opportunities
- Independent with strong research and organizational skills
- Ability to extract information from quantitative data, and present it in a clear and concise way
- Must be organized and detail oriented, as well as have the ability to multitask and work effectively in a fast-paced environment
- Team player, excellent communication skills, positive attitude and good work ethic

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Please send your CV and a motivation letter to [recruitment@wecangroup.ch](mailto:recruitment@wecangroup.ch)

We look forward to discovering your talent and welcoming you to our team!

**Availability:**

As soon as possible

**Location:**

Geneva, Switzerland

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